

Highway 41 Water Utility (H41WU)
Minutes of the Meeting held Oct 30th, 2025
In Office Meeting, Aberdeen, SK

Attendance:

- Mark Schaffel
- Dale Cousin
- Denis Hounjet
- Christine Meachem
- Myron Romanchuk
- Dave Tamney

Mark Schaffel called the meeting to order at: 7:00 p.m.

Adopt agenda: Dave Tamney moved adoption of the agenda as presented, seconded by Myron Romanchuk; carried.

Minutes from last meeting: Changes to minutes: none, Dale Cousin moved adoption of the minutes, Denis Hounjet seconded; carried.

Financial Report as presented by Christine Meachem:

Motion [Motion 29 – 2025] Dave Tamney made the motion to accept the financial report as presented by Christine Meachem, Myron Romanchuk seconded, carried.

Motion [Motion 30 – 2025] to pay the bills: Dale Cousin made the motion to pay the accounts payables, Dave Tamney seconded, carried.

Administrator's Report as presented by Christine Meachem

Board Review – Daily Water Testing Logs and Saskatchewan Research Council (SRC) Testing

Motion [Motion 31 – 2025] board read the Daily Water Testing and Saskatchewan Research Council testing log records: Denis Hounjet made the motion, Dale Cousin seconded, carried.

Christine Meachem had asked for a quote by a local contractor to replace the front door to the office building. The previous quote was for a door that opened into the building and therefore, was not up to commercial building code. A new quote was requested for a commercial outwards opening door, and the cost will be approximately \$3,000.

Motion [Motion 32 – 2025] motion to revise Motion 28, to amend amount for new door to office building from 2200 to 3400. Dale Cousin made the motion, Dave Tamney seconded, carried.

Christine Meachem suggested that Bylaw 3-2008 'Residential Development' should be reviewed as it may have information that is outdated. Review to begin in the new year before construction season.

Two more infills have been billed and are awaiting payment by the end of the year.

The SARWP Conference is December 9th and 10th this year. Christine Meachem, Blaine Tomolak, and Kevin Moulds will attend. Mark Schaffel will attend the seminar section only on December 10th.

The Staff and Board Christmas party will be held at Champetre County this year – Christine Meachem to research dates available and will notify the Board via email on dates available.

Munisoft offers a Customer Portal extension that would make it easier for subscribers to access their monthly statements via the website. Christine Meachem will contact Munisoft and offer more information at the next Board meeting.

Andrew Hamoline approached H41WU with snow removal at the office this upcoming winter. He will prorate his charge as it is a smaller area to clear. Christine Meachem to contact Mr. Hamoline and draw up an agreement with him.

Subscriber #176-0010, a seasonal user, asked H41WU if they could not pay the minimum charge for their service in the summer as they use large quantities in the winter only for their livestock. Submitted request denied by the Board. There are many subscribers who are seasonal users and they opt to have their meters removed for the season that they are absent. It was suggested that subscriber 176-0010 do the same.

Review of Accounts Receivable.

Overdue notices have been sent and collections are going well. There are consistently less accounts over 90 days, including the curbside only accounts.

Maintenance Operator Report: Presented by Blaine Tomolak

The Glenmaur pumphouse cold weather storage is complete. Lines are wrapped in heat trace and R20 reflective insulation. Water will be stored in two tanks outside during -5 to -7 temperatures.

Outside storage tanks were shut down at Bergheim October 15th. Laniwci was shut down twice, but requests were made to provide more water. Once the tanks are empty, Laniwci outside storage will be shut down for the season.

Safety bollards and load-out stanchions were painted and reflective tape was added in October at all three truck-fill pumphouses.

There were 30 locate tickets in October as the construction season continues.

The 2022 Chev Silverado is currently at SMP for service. It was discussed that it is time to trade-in the Silverado before it has more issues and higher mileage. Mark Schaffel to research trucks in Saskatoon before the next meeting as there may be sales before the Christmas season.

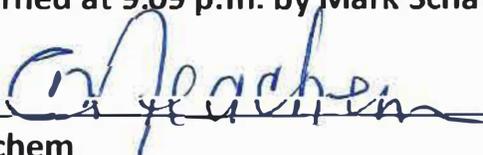
Safety Update: by Mark Schaffel

There have been no safety issues to report.

Next Board meeting is scheduled for, Nov. 27, 2025.

Meeting adjourned at 9:09 p.m. by Mark Schaffel.

Signed by _____
Christine Meachem
Administrator



Approved by _____
Mark Schaffel
Chairperson



